



# The Embroiderers' Guild

## Formal Notice of 2021 AGM

to be held on

**Saturday 5th June 2021, 2.30pm - 4.30pm**

### Agenda

1. Welcome
2. Apologies for absence
3. Minutes of the AGM held on 6th April 2019 (to be published on the EG website ahead of the meeting. No matters arising).
4. Introduction of Trustees
5. Report on Finances of the Guild 19/20 and overview of 20/21
6. Trustees report
  - a. Activities of the Guild in 20/21
  - b. Looking Forward
  - c. Guild and Membership services for 21/22
7. Review of resolutions being put to members.
  - a. Appointment of Auditors
  - b. Changes to General Meeting notices
8. Questions from members

Details of other business or questions should be sent:

By email to: [generalmeeting@embroiderersguild.com](mailto:generalmeeting@embroiderersguild.com) **before the 29th May 2021.**

By post to: AGM 2021, Embroiderers' Guild House at Bucks County Museum, Church Street, Aylesbury, Bucks, HP20 2QP.

**Questions should be posted before the last post on the 25th May 2021.**

Members will be welcome to submit questions in the Webinar chat following the Trustees report. Priority will be given to questions submitted in advance. Unanswered questions will be collated and responded to via the website after the meeting. The meeting will close promptly at 4.30 pm.

**Item 7** will be the subject of the Ordinary Resolutions to be voted on by members (See voting process).

### Important Note:

A copy of the full Annual Accounts and Trustees Report (SORP) will be available to view and download at the Embroiderers' Guild website in advance of the meeting. If you require a printed copy please send a text or call 07455 591826 between 9am and 5pm and leave a clear message including your name and full address.

To register for the event, please go to <https://www.eventbrite.co.uk/e/153808881505> before the 3rd June 2021.

There will be no cost for registration, but you will be required to give your EG membership number.

The maximum attendance for the Webinar will be set at 490 members. Please register early if you can, so that we can monitor numbers.

### VOTING on the Resolutions

At a normal Guild AGM, voting is usually determined by a show of hands from members attending the meeting, with proxy votes submitted beforehand being taken into account.

Given that this AGM will take place on-line, and considering the experience gained from the recent general meeting, the Board have agreed this year to replace the normal show of hands with a poll of members votes submitted by post for an independent count. (In accordance with item 8.3.1 in the Articles of Association)

### What to do if you wish to vote on the Ordinary Resolutions

Ensure you have completed and signed the Voting Form provided. Make sure that you include your Embroiderers' Guild membership number or your vote will not be counted.

Send your completed forms, **to arrive before the 11th June 2021**, to:

The Embroiderers' Guild (AGM), c/o Neve Blanchet, 7 The Downs, Harlow, Essex CM20 3RD